
Minutes

Meeting RIBA Schools Client Forum
Date 28 February 2007
Venue RIBA 66 Portland Place London W1B 1AD
Present
Valerie Bragg (VB) The 3Es Enterprises
Bernard Burke (BB)
Tim Crabb (TC) West Sussex County Council
Stefan Jakobek (SJ) HOK
David Emmanuel Noel (DEN) Royal Institute of British Architects
Dominic Cullinan (DC) CABAL
Sarah Curl (SC) Curl la Tourelle Architects
Chris French (CF) Consultant
Paul Fletcher (PF) Paul Fletcher Architects
Chris Gilbert-(CG) Birmingham City Council
Jane Gray (JG) Felce & Guy Partnership
Geoff Hardwick (GH) BRE
Catherine Harrington (CH) Architype
Andy Thompson (AT) Consultant
Shirley Turner (ST) Hampshire County Council
Saiyyidah Zaidi (SZ) London Borough of Lewisham

In attendance

Nick Peacey SENJIT , Institute of Education
Geoff Shercroft (GS) the AOC

Apologises

Georgina Frank (GF) Investors in the Community
John Russell (JR) Southwark Diocese
Jane Simpson (JS) Aedas
Helen Taylor (HT) Architecture plb
John Waldron (JW) Architecture plb
Lucy Watson (LW) DfES

1.0 Minutes of the last meeting

The minutes were accepted

2.0 Matters arising

None

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3.0 **School Client Forum Meetings & Events:**

The following meeting dates were agreed:

April 19th (at the RIBA)
July 12th at Lanterns Children's Centre
September 27 at BRE Headquarters (subject to confirmation)
Dec7 (to be confirmed)

BB will explore the possibility of hosting a meeting or event at a school in Hammersmith, west London

The forum is keen to continue its series of regional workshops and major conferences. The following themes were suggested for one day events

1- School Procurement: Innovation and Lessons Learnt -
The programme will examine the 2020 Vision white paper, the role of DQIs and the success of BSF

2 –Design and Procurement of Primary schools.
How do we make sure design quality is retained in new primary schools

3 - Transforming Design
The event will illustrate how school design is transformed by changes in the pedagogy and school curriculum

4 What is Design Quality?
A one day event for architects and the teaching profession in association with the NCSL

5 ICT in Schools
An update on the use of ICT and its impact on school design

4.0 **Proposed School Building Design CPD Course**

Nick Peacey of SENJIT, Institute of Education is close to completing the structure of the proposed post graduate course on school building design .The course will provide a co-ordinated series of specialist CPD courses for construction professionals and education stakeholders. .Each unit will lead to an optional Masters qualification.

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So far the core areas identified are teaching & learning, community participation/consultation and designing buildings fit for purpose. Key course units include:

- commissioning buildings
- understanding procurement methods
- ideology of building schools
- identifying key stages and stakeholders in the building process
- post occupancy reviews

Additional units include ICT, Special Education Needs, distance learning and public & community use of facilities.

The RIBA, IOE, NCLT, DfES, BRE and other stakeholders will need to agree the syllabus, conduct training workshops, organise lectures and produce publications such as the new Guide for Governors. TeachersTV has shown interest in filming a number of seminars.

The estimated start up cost will be £150,000.

The draft curriculum is attached. NP will provide an update at the next meeting.

5.0 **Revisions to Guide for Governors & proposed publication for Head teachers.**

AT, CF and DEN provided the group with the latest draft and illustrations.

The guide has been divided into three parts. Following an introduction to some of the characters involved, the first part gives common sense advice on looking after buildings.

The second part is new and shows the sector in the wider context of significant programmes currently underway across the country. There is an overview of how design quality can be measured and improved and insight into how decisions we take impact on the internal school environment, the community around and on global sustainability. The third part of the guide describes what goes on during a building project.

A majority of the members believed the publication was now too technical and not appropriate for its primary audience. The illustrations were also rejected due to the characterisation of key stakeholders.

ST and PF agreed to join the working group and will provide a

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second draft at the next meeting. In addition to the hard copy, the forum will now consider providing a more technical web based version

6.0 **Any Other Business**

SJ represented the forum at the Harrogate Building Schools Conference in February. Many contractors voiced their concerns over procurement process.

Meetings with the RIBA President Jack Pringle, Sally Brooks of the DfES and Tim Byles of Partnerships for Schools have been arranged to discuss how the RIBA can assist in improving the BSF. Members attending will brief the forum at the at future meetings

7.0 **Proposed date of next meeting**

April 19th, July 12th, Sept 27th Dec 7

DEN-April 2007