

RIBA Walter Parker Bursary 2009/2010

History and Purpose of the RIBA Walter Parker Bursary

Many students enter their Stage 1 Professional Experience with very high levels of debt. During a period of economic recession the RIBA recognises that it can be hard for Part 1 Students to find professional experience and prepare for the next stage of their studies. Entering the workplace incurs its own costs, for example, relocation or up-front travel costs, which can be difficult to subsidise when paid in arrears, or with very low salaries. The purpose of the RIBA Walter Parker Bursary is to help those students in employment who are experiencing high levels of hardship and require help to meet the cost of some of their expenses.

In his will (dated 10 July 1935) Walter John Parker left a sum of money in the form of a trust fund to the Royal Society of Arts for the provision of a fund the income from which to be expended to support students of architecture. Since 1997, following the Charity Commission's authorisation, the fund has been administered by the Royal Institute of British Architects. In May 2009 the RIBA decided that the money will be used to provide bursaries to Stage 1 Professional Experience students of architecture in financial hardship.

Terms of the Bursary

In 2009/10 academic session 40 individual bursaries of up to £500 will be available.

To be eligible for a grant, applicants must normally:

- have completed an RIBA-validated Part 1 course of Architecture in the UK; and
- be enrolled and registered at an RIBA-validated UK School of Architecture as Stage 1 Professional Experience student; and
- be on a Stage 1 Professional Experience placement/have been offered a Stage 1 Professional Experience placement in the UK or outside the UK which is a minimum of 3 months in duration and where the working hours are no less than 20 hours a week.

Stage 1 Professional Experience placements are defined as:

- experience of architectural practice under the direct supervision of an architect in the United Kingdom, where the student's work is mainly or wholly inside the United Kingdom; or
- experience of architectural practice under the direct supervision of an architect* outside the United Kingdom; or
- experience of architectural practice under the direct supervision of an architect in the United Kingdom, when the practices' work is mainly or wholly outside the United Kingdom; or
- experience directly related to architectural practice under the direct supervision of a Chartered, Structural, Civil, Mechanical or Electrical Engineer, Landscape Architect, Quantity Surveyor, or other suitable qualified chartered professional in the field of building construction in the United Kingdom and the Republic of Ireland; or
- experience indirectly related to architectural practice under the direct supervision of a person engaged in that activity, such as architectural journalism, building construction, public relations, exhibition design, writing, or acting as a planner or client in the United Kingdom; or

66 Portland Place
 London W1B 1AD UK
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 Fax +44 (0)20 7255 1541
 info@inst.riba.org
 www.architecture.com

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 0906 302 0400*

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 VAT Registration Number 232 351 891

*call charged at 50p per minute

- experience of specialist architectural practice under the direct supervision of an architect, where the student's work is mainly outside the broad setting of general practice, in the UK; or
- professional experience working overseas in a voluntary capacity for an architectural practice in accordance with PEDR requirements (www.pedr.co.uk)

* Outside the UK, an architect is a person who complies with the local regulations (or competent authority in the EU), concerning the use of the title or function of an architect.

Selection Process

There is no deadline for receipt of 2009/10 RIBA Walter Parker Bursary applications. The applications will be considered throughout the 2009/10 session until the funds have been exhausted. The decisions will be made on the basis of hardship.

All applications will be treated in confidence.

Please complete the application form and return it along with supporting documents to:

RIBA Walter Parker Bursary
Royal Institute of British Architects
Education Department
66 Portland Place
London W1B 1AD
United Kingdom

or via e-mail at alexandra.krejczy@inst.riba.org

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Please read all the information carefully *before* completing the application form. Incomplete application forms will delay the application process.

(Office use only) Reference No: WP	—	Date received:
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CHECK LIST – please tick the boxes and attach relevant documentation

▪ The completed application form must be accompanied by:

- A reference letter from your university tutor/Professional Studies Advisor indicating their support for you as an applicant and confirming that you are registered and enrolled at a RIBA-validated UK university as a Stage 1 Professional Experience student.
- A letter from the practice/employer confirming that you have been offered a Stage 1 Professional Experience placement.
- A copy invoice from your academic institution confirming the amount of fees requested for the Stage 1 Professional Experience period in which funding is being sought.

NB: Additional material such as CVs and bank statements will not be considered.

A. Personal Details (to be completed by the Applicant)	
Title Mr/Mrs/Miss/Ms, etc:	
Surname:	
Forename(s):	
Correspondence Address:	
Postcode:	Tel No. (Daytime):
Email:	Tel No. (Evening):
Marital status:	Nationality:
Place of Birth:	Date of Birth:
Overseas students date of UK entry:	
Have you applied for financial support from the RIBA Education Fund in the past?	
Yes <input type="checkbox"/> No <input type="checkbox"/>	
If you replied 'Yes' above, was your application successful:	
Yes <input type="checkbox"/> No <input type="checkbox"/> Academic year:	

School of Architecture where the Applicant is currently enrolled & registered:	
School of Architecture to which the Applicant has been accepted (if applicable):	
When will the course start?	
State the period(s) for which you are applying for a grant month to month (e.g. Sept 2009 – Sept 2010):	
State the amount of your Stage 1 Professional Experience university fees for the same period:	

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Please give details of where you intend to live during your Stage 1 Professional Experience period:	Correspondence address <input type="checkbox"/>	Other address <input type="checkbox"/>
	Other (please specify)	

B. Academic and employment history

Please complete this list chronologically (i.e. the most recent entry should come first). Give full details of all qualifications including the course you are currently following (if applicable). In the case of employment, please give dates and details of gross salary earned.

NAME OF EMPLOYER OR ACADEMIC INSTITUTION	DATES OF EMPLOYMENT OR DEGREE	SALARY (IF APPLICABLE)	ACADEMIC GRADE (IF APPLICABLE)

C. Financial Resources (to be completed by the Applicant)

Please list total financial resources at the beginning of the period in which application is being made.

	Indicate per month or period specified (£)
1. Student Loan (if applicable)	
2. Personal Income: Anticipated earnings (if applicable) during period of application	
3. Personal Income: Anticipated unearned income during period of application (i.e. interest from savings, support from relative or other source)	
4. Scholarships / bursaries	
5. Savings	
Total financial resources for the period of application	

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If applicable, please give details of scholarships referred to in Section C.4:

If applicable, please indicate why no Student Loan has been available:

D. Personal statement

This section is for you to provide any further details about your personal history or circumstance that you feel may be relevant to your application. This should be typed in the space below or attached as an A4 sheet. Please also give some indication of your architectural and academic commitment to date and how you feel a grant from the RIBA will assist you in your Stage 1 Professional Experience period. Applicants are welcome to attach further sheets (A4 only) if necessary.

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E. Declaration (to be signed by the Applicant)	
I, (give full name) _____ do solemnly declare that the information in Parts A, B and C are to the best of my knowledge correct in every respect	
Signature of Applicant:	
Name of Witness:	
Signature of Witness:	
Date witnessed:	
Address of Witness:	
Occupation:	
Please note: Witness must be a Justice of the Peace, Minister of Religion, Police Officer, Established Civil Servant or any other professionally qualified person such as a teacher or an architect.	

F. Marital and dependants details:	
If unmarried and under 25 at the start of the Stage 1 Professional Experience, this section should be completed by your parent or guardian. If you are married or cohabiting regardless of your age, your spouse or partner should complete this section.	
Title Mr/Mrs/Miss/Ms etc:	
Surname:	Forename(s):
Correspondence Address:	
Occupation:	Relation to Applicant:
Details of dependants, other than Applicant, including Ages:	

Total income of Parents/Spouse		
Please complete boxes in Column 1 in respect of year ending 5 th April last. In Column 2 please complete anticipated figures for year ending 5 th April next.	2008	2009
Father's/Spouse's gross income (including interest on investments)	A	
Mother's gross income (including interest on investments)	B	
Sub-total	A + B	
Number of dependant children (<i>other</i> than Applicant) with dates of birth:		
Number of dependant adults (<i>other</i> than spouse) dependant on parent(s) or spouse:		
Income of any dependants (please give details):		
If applicable, signature(s) of both parents or spouse		
1.		
2.		

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DIVERSITY MONITORING QUESTIONNAIRE

For office use only

Reference: WP

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Received:

Completion of this questionnaire is voluntary. Upon receipt of your application this sheet will be detached. It will not be forwarded to the RIBA Education Fund Awards Panel and will not inform their decision on whether to offer you funding. This information is to assist us in aggregate monitoring of the profile of students applying for funding, and those successful in achieving it. For more information on the RIBA's Equal Opportunities policy, please see our website at www.architecture.com.

Please make sure you read all the categories (listed alphabetically) before ticking the one that applies to you. If you do not wish to complete this questionnaire please tick here

Asian

Bangladesh

India

Pakistan

Any other (please specify if you wish)

Black

African

Caribbean

Any other (please specify if you wish)

Chinese

Any Chinese background (please specify if you wish)

Mixed Ethnic background

White and Asian

White and Black African

White and Black Caribbean

Any other (please specify if you wish)

White

Any White background (please specify if you wish)

Any other ethnic background

Any other ethnic background (please specify if you wish)

Do you have a disability?

Yes (please specify nature of disability if you wish)

No

Sex

Male

Female

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For further information

For information on loans, grants, trust funds, university bursaries and other avenues to explore, visit:

- The RIBA website www.architecture.com
- The Student Finance England website www.directgov.org.uk
- The Student Loans Company website www.slc.co.uk
- Career Development Loans www.lifelonglearning.co.uk/cdl
- Universities and Colleges Admission Service website <http://www.ucas.com/students/studentfinance/>
- National Union of Students (NUS) website www.nusonline.co.uk
- Higher Education and Research Opportunities website www.hero.ac.uk

Access Funds

Universities can provide selective help at their discretion through Access Funding to students who have serious financial difficulties. Ask at your university Finance Office for more information.

University Hardship Funds

Some universities have their own funds to support students in financial difficulties. The finance office at your university will be able to help.

Educational Grants Advisory Service

501-505 Kingsland Road London E8 4AU. T +44 (0)20 7249 6636

Citizens Advice Bureau

Contact your local branch or see www.adviceguide.org.uk

The British Council

The British Council offers links to bursaries and scholarships connected to individual universities and nationalities of students.

T +44 (0) 20 7 930 8466 W www.britishcouncil.org.uk

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