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## The RIBA HSE Research Fund in Health & Safety in Architectural Education Application form

### The scheme

In 2009, the Health and Safety Executive (HSE) approached the Education Department of the Royal Institute of British Architects to create a funding scheme to research how Health & Safety is currently being taught in Schools of Architecture in the United Kingdom.

The research funding aims to support architectural graduates and academics and newly qualified architects and committed to the process of learning and teaching Health & Safety in Higher Education in Schools of Architecture.

### Aims and objectives

The aims of the research are:

- (a) to develop a better understanding of the quality and variability of undergraduate training in relation to the designer's role in eliminating health and safety risks; and
- (b) to point at improvements.

The main objectives of this research are:

1. to determine the extent to which health and safety is integrated within the design elements or otherwise of undergraduate architect training across Higher Education institutions in the UK
2. to establish the reasons why areas are included or omitted within the training along with a qualitative assessment of the value of the material used
3. to suggest approaches through which the universities and architect accreditation bodies are able to improve and positively influence the teaching of hazard elimination and control within undergraduate training building, on evidence of good practice identified.

The Research funding will support one individual or team for a medium term research project (not exceeding 12 months) with £10,000 (ten thousand pounds). Comparative surveys across different Schools of Architecture are encouraged.

### Eligibility

Applicants for research funding must:

- Have graduated from an RIBA validated Part 1, 2 or 3 course or with candidate course status in the UK;

*and/or*

- Be academics and/or researchers in a School of Architecture that offers RIBA validated Part 1, 2 or 3 courses or with candidate course status in the UK.

**Preference will be given to applicants who are RIBA Student, Associate or Chartered members.**

66 Portland Place  
London W1B 1AD UK  
Tel +44 (0)20 7580 5533  
Fax +44 (0)20 7255 1541  
info@inst.riba.org  
www.architecture.com

Public Information line  
0906 302 0400\*

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VAT Registration Number 232 351 891  
\*calls charged at 50p per minute

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All proposals will be adjudicated on the merit, clarity, and overall strength of their application.

## **Duration**

Funding will be available from January 2010 subject to the recipient meeting the terms of the scholarship.

Funding is to be paid to recipients in two instalments:

1. First instalment, worth 40% of the total scholarship, to be awarded upon confirmation of applicants' eligibility
2. Second instalment, worth 20% on submission of detailed proposals;
3. Third instalment, worth 40%, to be awarded upon production of final piece of research.

The Panel will review the project progress at four and nine month stages either through part submissions or through meetings with the researcher.

The recipient(s) of the research fund is/are to produce two digital copies and two bound copies of the final report. One copy will be kept by the Health & Safety Executive and the other will be kept in the RIBA British Architectural Library.

By accepting the research funding, the recipient(s) authorise the RIBA and the HSE to use the findings. The copyright of the research remains with the author(s). However, the RIBA and HSE reserve the right to disseminate the research while acknowledging the author(s). Should the author(s) wish to use part or the totality of the research, they must acknowledge that it was made possible with the support of the RIBA HSE Research Fund in Health & Safety in Architectural Education.

## **Deadline**

The deadline for receipt of applications is **Wednesday, 6 January 2010**.

All applications are treated in confidence.

Please complete and return the enclosed application form to:

**The RIBA HSE Research  
RIBA Education  
66 Portland Place  
London W1B 1AD**

Email: [alex.nelia@inst.riba.org](mailto:alex.nelia@inst.riba.org)

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## The RIBA HSE Research Fund in Health & Safety in Architectural Education

Please read all the information carefully *before* attempting to complete the application form. Incomplete application forms will delay the application process. An application **MUST** be accompanied by:

- i. A typed personal statement and description of project – either attached on a maximum of **SIX** A4 pages or inserted into Section E – detailing the applicant’s professional and academic circumstances to date and why the applicant feels they are eligible for a scholarship.
- ii. A reference from the applicant’s head of school indicating their support for the applicant.

Where applicable, all parts of this application must be completed. In the case of a team, only the assigned lead member of the team should complete the application.

Reference No: HSE	09	—		Date received:	
<b>A. Personal Details (to be completed by the lead applicant)</b>					
Title (Mr, Ms, Mrs, Professor, etc):					
Surname:					
Forename(s):					
Correspondence Address:					
Postcode:			Tel No. (Daytime):		
Email:			Tel No. (Evening):		
Marital status:			Nationality:		
Place of Birth:			Date of Birth:		
State the period(s) for which you are applying for research funding month-to-month (e.g. January 2010 – September 2010):					

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B. Academic history				
School of Architecture for Part 1:	Dates: From To	Classification:	Full time	<input type="checkbox"/>
			Part time	<input type="checkbox"/>
			(please tick one)	
School of Architecture for Part 2:	Dates: From To	Classification:	Full time	<input type="checkbox"/>
			Part time	<input type="checkbox"/>
			(please tick one)	
School of Architecture for Part 3:	Dates: From To	Classification:	Full time	<input type="checkbox"/>
			Part time	<input type="checkbox"/>
			(please tick one)	
Other qualifications/institutions:	Dates: From To	Classification:	Full time	<input type="checkbox"/>
			Part time	<input type="checkbox"/>
			(please tick one)	

Please give details of how we can contact you during the period of the research:	Correspondence address <input type="checkbox"/>	Other (specify below) <input type="checkbox"/>
	Address:	
	Telephone:	
	E-mail:	

**C. Employment history [lead applicant]**

Please complete this list reverse chronologically (*ie* the most recent entry should come first) providing dates and details of gross salary earned.

NAME OF EMPLOYER	DATES OF EMPLOYMENT	SALARY	MAIN DUTIES

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<b>D. Other applicants</b>
<p><b>Full name of Applicant 2:</b>                      Contact telephone number:                      Contact email:</p>
Brief academic background (universities, dates and programmes)
<p>I do solemnly declare that the information provided is, to the best of my knowledge, correct in every respect.                      Signature</p>
<p><b>Full name of Applicant 3:</b>                      Contact telephone number:                      Contact email:</p>
Brief academic background (universities, dates and programmes)
<p>I do solemnly declare that the information provided is, to the best of my knowledge, correct in every respect.                      Signature</p>
<p><b>Full name of Applicant 4:</b>                      Contact telephone number:                      Contact email:</p>
Brief academic background (universities, dates and programmes)
<p>I do solemnly declare that the information provided is, to the best of my knowledge, correct in every respect.                      Signature</p>
<p><b>Full name of Applicant 5:</b>                      Contact telephone number:                      Contact email:</p>
Brief academic background (universities, dates and programmes)
<p>I do solemnly declare that the information provided is, to the best of my knowledge, correct in every respect.                      Signature</p>

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<b>D. Other applicants (cont.)</b>
<p><b>Full name of Applicant 6:</b>                      Contact telephone number:                      Contact email:</p>
<p>Brief academic background (universities, dates and programmes)</p>
<p>I do solemnly declare that the information provided is, to the best of my knowledge, correct in every respect.                      Signature</p>
<p><b>Full name of Applicant 7:</b>                      Contact telephone number:                      Contact email:</p>
<p>Brief academic background (universities, dates and programmes)</p>
<p>I do solemnly declare that the information provided is, to the best of my knowledge, correct in every respect.                      Signature</p>
<p><b>Full name of Applicant 8:</b>                      Contact telephone number:                      Contact email:</p>
<p>Brief academic background (universities, dates and programmes)</p>
<p>I do solemnly declare that the information provided is, to the best of my knowledge, correct in every respect.                      Signature</p>
<p><b>Full name of Applicant 9:</b>                      Contact telephone number:                      Contact email:</p>
<p>Brief academic background (universities, dates and programmes)</p>
<p>I do solemnly declare that the information provided is, to the best of my knowledge, correct in every respect.                      Signature</p>

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<b>E. Anticipated costs of project [to be completed by the lead applicant]</b>		
<b>Category</b>	<b>Total amount for project</b>	<b>Amount sought from the RIBA HSE Research Fund</b>
Travel	£	£
Accommodation	£	£
Equipment	£	£
Administrative costs	£	£
Other expenses (please provide details in attached sheets if necessary)	£	£
<b>TOTAL</b>	£	£

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**F. Description of project**

This section is for you to describe your project in detail. If the application is from a team, please give indication of the role of each team member and their expected contribution to the project. Please also give some indication of your academic and professional commitment to Architecture to date and how you feel the RIBA HSE Research Fund will assist you, architectural education and the profession. Applicants are welcome to attach further sheets if necessary, but this section should cover no more than six sheets of A4.

[Empty box for project description]

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**F. Relevant Knowledge Experience**

This section is for you to set out those elements of your knowledge or experience that will underpin your ability to successfully carry out this research.

**I. Declaration [to be signed by the lead applicant]**

I do solemnly declare that the information provided is, to the best of my knowledge, correct in every respect.

Full name

Signature

Date

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**DIVERSITY MONITORING QUESTIONNAIRE**

**For office use only**

**Reference No: HSE 09**

**—**

**Received:**

**Completion of this questionnaire is voluntary.** Upon receipt of your application this sheet will be detached. It will not be forwarded to the Awards Panel and will not inform their decision on whether to offer you funding. This information is to assist us in aggregate monitoring of the profile of students applying for funding, and those successful in achieving it. For more information on the RIBA's Equal Opportunities policy, please see our website at [www.architecture.com](http://www.architecture.com). In the case of a team application, please photocopy this questionnaire, complete it and attach it to the application form.

**Please make sure you read all the categories (listed alphabetically) before ticking the one that applies to you. If you do not wish to complete this questionnaire please tick here**

**Asian**

- Bangladesh
- India
- Pakistan
- Any other (please specify if you wish)

**Black**

- African
- Caribbean
- Any other (please specify if you wish)

**Chinese**

- Any Chinese background (please specify if you wish)

**Mixed ethnic background**

- White and Asian
- White and Black African
- White and Black Caribbean
- Any other (please specify if you wish)

**White**

- Any White background (please specify if you wish)

**Any other ethnic background**

- Any other ethnic background (please specify if you wish)

**Do you have a disability?**

- Yes (please specify nature of disability if you wish)
- No

**Sex**

- Male
- Female

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