
The RIBA Worshipful Company of Chartered Architects Travel Award 2010

Application form

1 Background

The RIBA WCCA Travel Award has been offered annually since 2008 by the Worshipful Company of Chartered Architects in co-operation with the Royal Institute of British Architects. The Award provides an international travel grant to a student or a group of students enrolled in a RIBA-validated Part 2 course in a School of Architecture in the Greater London area. The objective of the Award is to allow a student or a group of students to conduct research on the topic and in the location of their choice. It is hoped that the research will enrich the Award holder's studies in the field of Architecture contributing to the development of their course work as well as to the advancement of architectural knowledge.

The award is made in memory of Stuart Murphy, the Chief Planning Officer of the City of London, and past Master of the WCCA.

2 Award details

In 2010 one or more awards of up to a total of **£2,000** will be made to a student or a group of students.

The travel, which must take place outside the UK, will be concluded in no longer than 2 months and will take place during the summer holidays following completion of the first year of a Part 2 course and prior to enrolling in the second year of the course.

3 Eligibility

Applicants must be enrolled in the first year of a RIBA-validated Part 2 course in a School of Architecture the Greater London area in the 2009/10 academic session. As of December 2009, the eligible Schools are: Architectural Association, Bartlett School of Architecture, Kingston University, London Metropolitan University, London South Bank University, Royal College of Art, University of East London, University of Greenwich, University of Westminster, and University of the Arts, London.

Preference will be given to applicants who are RIBA Student members.

4 Deadline

The deadline for receipt of applications is **26 March 2010**.

66 Portland Place
London W1B 1AD UK
Tel +44 (0)20 7580 5533
Fax +44 (0)20 7255 1541
info@inst.riba.org
www.architecture.com

Public Information line
0906 302 0400*

Registered Charity Number 210 566
VAT Registration Number 232 351 891
*calls charged at 50p per minute

Awards are normally paid to recipients in two instalments:

1. First instalment, worth 50% of the total award, to be awarded upon confirmation of applicants' eligibility;
2. Second instalment, worth 50%, to be awarded upon production of travel report.

All applications are treated in confidence.

Please complete and return the enclosed application form to:

alex.nelia@inst.riba.org

Alternatively, print a hardcopy and post to:

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RIBA Education
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This application form must be accompanied by a reference letter from the applicant's tutor indicating their support for the applicant.

Project proposal must not exceed 1,000 words. It must be typed and inserted into section F of the application form or attached to the form.

The proposal must:

- outline a detailed travel itinerary including the number of days spent in each of the visited locations and proposed means of transport to be used;
- inform about the applicant's knowledge of local languages or explain alternative ways of overcoming linguistic barriers;
- inform about any of the contacts the applicant has in the places they intend to travel to (e.g. local NGOs, architects, local government, academics, etc.);
- outline the research methodology to be employed;
- explain how the research and travel will contribute to the development of applicant's course work and/or advancement of architectural knowledge;
- explain how the applicant intends to disseminate their research findings.

Reference No: WCCA <small>(to be completed by RIBA)</small>	10	—	Date received: <small>(to be completed by RIBA)</small>	
A. Personal Details (to be completed by the applicant)				
Title Mr/Mrs/Miss/Ms etc:		RIBA Membership number:		
Surname:				
Forename(s):				
Correspondence Address:				
Postcode:			Tel No. (Daytime):	
Email:			Tel No. (Evening):	

B. Academic history			
Qualification:	Dates: From To	Classification:	Full time <input type="checkbox"/> Part time <input type="checkbox"/> (please tick one)
Qualification:	Dates: From To	Classification:	Full time <input type="checkbox"/> Part time <input type="checkbox"/> (please tick one)

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Please give details of how we can contact you during the period of the award:	Correspondence address <input type="checkbox"/>	Other (specify below) <input type="checkbox"/>
	Address:	
	Telephone:	
	E-mail:	

D. Title of research project being supported by this award

E. Anticipated costs of project			
Category	Total amount for project	Amount contributed by others *	Amount sought from the RIBA Worshipful Company of Chartered Architects Travel Award
Travel	£	£	£
Accommodation	£	£	£
Equipment	£	£	£
Administrative costs	£	£	£
Other expenses (please provide details in attached sheets if necessary)	£	£	£
TOTAL	£	£	£

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* Please include documentation confirming the availability of these amounts [eg letter signed by donor(s) or bank statement], as well as information on donor(s), such as name, relation to applicant, line of business, address, telephone, e-mail and web address.

F. Project proposal (including detailed itinerary)

Project proposal must not exceed 1,000 words. It must be typed and inserted into section F of the application form or attached to the form.

The proposal must:

- outline a detailed travel itinerary including the number of days spent in each of the visited locations and proposed means of transport to be used;
- inform about the applicant's knowledge of local languages or explain alternative ways of overcoming linguistic barriers;
- inform about any of the contacts the applicant has in the places they intend to travel to (e.g. local NGOs, architects, local government, academics, etc.);
- outline the research methodology to be employed;
- explain how the research and travel will contribute to the development of applicant's course work and/or advancement of architectural knowledge;
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G. Declaration [to be signed by the lead applicant]

I do solemnly declare that the information provided is, to the best of my knowledge, correct in every respect.

Full name (in capitals)

Signature

Date

H. Other applicants

Full name of Applicant 2:

Contact telephone number:

Contact email:

Brief academic background (universities, dates and programmes)

I do solemnly declare that the information provided is, to the best of my knowledge, correct in every respect.

Signature

Full name of Applicant 3:

Contact telephone number:

Contact email:

Brief academic background (universities, dates and programmes)

I do solemnly declare that the information provided is, to the best of my knowledge, correct in every respect.

Signature

Full name of Applicant 4:

Contact telephone number:

Contact email:

Brief academic background (universities, dates and programmes)

I do solemnly declare that the information provided is, to the best of my knowledge, correct in every respect.

Signature

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DIVERSITY MONITORING QUESTIONNAIRE

For office use only	Reference No: WCCA	10	—	Received:	
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Completion of this questionnaire is voluntary. Upon receipt of your application this sheet will be detached. It will not be forwarded to the Awards Panel and will not inform their decision on whether to offer you funding. This information is to assist us in aggregate monitoring of the profile of students applying for funding, and those successful in achieving it. For more information on the RIBA's Equal Opportunities policy, please see our website at www.architecture.com. In the case of a team application, please photocopy this questionnaire, complete it and attach it to the application form.

Please make sure you read all the categories (listed alphabetically) before ticking the one that applies to you. If you do not wish to complete this questionnaire please tick here

Asian

- Bangladesh
- India
- Pakistan
- Any other (please specify if you wish)

Black

- African
- Caribbean
- Any other (please specify if you wish)

Chinese

- Any Chinese background (please specify if you wish)

Mixed ethnic background

- White and Asian
- White and Black African
- White and Black Caribbean
- Any other (please specify if you wish)

White

- Any White background (please specify if you wish)

Any other ethnic background

- Any other ethnic background (please specify if you wish)

Do you have a disability?

- Yes (please specify nature of disability if you wish)
- No

Gender

- Male
- Female

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