
Code of Professional Conduct

Guidance Note 6

Continuing Professional Development

Introduction

- 6.1 Members are expected to continue to develop and update their skills, knowledge and expertise throughout their careers for the benefit of their clients and the quality of the built environment. Learning does not cease on passing Part III and becoming a chartered member. The Royal Institute therefore requires its practising chartered members to undertake **continuing professional development** (CPD) for as long as they continue in practice (RIBA Byelaw 2.8(a)). This is also an obligation under Standard 6 of the Architects' Code, published by the Architects Registration Board and applicable to members registered in the UK.

Rules

6.2 **RIBA Requirements**

Under the RIBA's CPD scheme, practising Chartered Members must undertake to:

- carry out a minimum of **35 hours** of CPD annually;
- achieve a minimum of **100 points** each year of which 50% should be structured CPD wherever possible;
- to complete an annual Professional Development Plan; and
- to keep records of CPD undertaken.

Members should make themselves aware of the Royal Institute's current CPD scheme which can be found on the Royal Institute's web-site at: www.riba.org/go/RIBA/Member/CPD_495.html, or a hard copy may be requested from any RIBA regional office.