

# RIBA



Royal Institute  
of British Architects

# CPD 2009

## RIBA CPD South, West and Wales Network

A high quality programme of RIBA CPD Core Curriculum seminars held in Wales, the South and the West

Sponsored by



CPD

## The RIBA CPD South, West and Wales Network and the Core Curriculum

RIBA South, South West, Wessex and the Royal Society of Architects in Wales (RSAW) are now working together to provide a flexible, beneficial, high quality CPD programme for their members.

The CPD South, West and Wales Network programme is designed to make it **easy** for you to **cover the RIBA CPD Core Curriculum** in **one single booking** when signing in for the **complete series of seminars** throughout **2009**. The season ticket is **convenient** and of exceptional value.

There are **nine** different seminars in the Network programme including subjects in the RIBA CPD Core Curriculum areas and the compulsory Health & Safety element. Each seminar is repeated across the four areas, allowing flexibility for delegates to attend in a different location if necessary.

These Network seminars complement the annual programme of CPD courses organised by each office.

# 2009

# Core Curriculum

### CPD compliance – 35 hours

Any learning activity that contributes to your ability to practice architecture or to competently manage your practice is valid CPD.

You are required to do **19.5 hours of your CPD each year in the RIBA Core Curriculum**. The subjects of the remaining **15.5 hours** of the yearly quota are entirely up to you, as long as they contribute to your abilities as an architect.

We ask that wherever possible you aim for half of your hours as structured CPD. Structured CPD is anything course related.

Here are some examples of what might constitute CPD – you may know of others relevant to you, your business or your staff. If you are having difficulty accessing courses, or are in doubt about anything, you should contact the RIBA for advice.

### Structured CPD examples

- RIBA/RSAA regional or branch events
- RIBA CPD Providers Network events and materials
- Allied construction institutions' CPD events
- CPD clubs and self-help groups
- Teaching (for those normally in practice)
- Practice (for those normally in teaching)
- Courses, seminars, workshops and conferences
- Online learning
- Distance learning
- Relevant second degrees, MA's and MSc's
- Courses leading to diplomas or certificates
- In-house organised lectures, seminars or workshops
- Writing for commissioned publication

### General CPD examples

- RIBA CPD modules in RIBA Journal
- Reading, taking reference notes and in-depth project research
- Training videos and television programmes
- RIBA, BRE, BSI or similar committee meetings
- Volunteering for architecture weeks, Architect in the House or CRASH
- Shadowing and mentoring
- Study tours
- Visits to sites other than your own
- Visits to relevant exhibitions
- Outreach to schools

## 2009 CPD South, West and Wales Network

# At a glance

All courses are held from 2-5pm and represent three hours of formal CPD

TOPIC	CODE	RSAW	SOUTH	SOUTH WEST	WESSEX
Building Conservation	BCONS	8 July	25 November	21 October	1 April
CDM Regulations	CDM	8 April	2 June	24 February	9 September
Code for Sustainable Homes	CSH	10 June	30 September	18 November	2 December
DDA/Inclusive Access	DDA	25 February	29 April	17 June	7 October
Legislation Update/Construction Law	LEGAL	16 September	24 June	22 April	4 November
Party Wall and the Architect	PWALL	14 October	21 October	18 March	3 June
Architecture and Project Management	APM	11 November	25 March	20 May	1 July
Running a Small Practice	SPRAC	11 March	22 July	23 September	6 May
Whole-Life Costing	WLCOST	13 May	14 May	4 March	5 March

## 2009 CPD South, West and Wales Network

# Venues

<b>RSAW</b> <b>Cardiff/Swansea/Carmarthen</b>	<b>SOUTH</b> <b>Reading</b>	<b>SOUTH WEST</b> <b>Exeter</b>	<b>WESSEX</b> <b>Bristol</b>
DDA/Inclusive Access 25 February (HLM, Cardiff)	Architecture and Project Management 25 March	CDM Regulations 24 February	Whole-Life Costing 5 March
Running a Small Practice 11 March (National Botanic Garden of Wales)	DDA/Inclusive Access 29 April	Party Wall and the Architect 18 March	Building Conservation 1 April
CDM Regulations 8 April (UWIC, Cyncoed, Cardiff)	Whole-Life Costing 14 May	Legislation Update/Construction Law 22 April	Running a Small Practice 6 May
Whole-Life Costing 13 May (LC2, Swansea)	CDM Regulations 2 June	Architecture and Project Management 20 May	Party Wall and the Architect 3 June
Code for Sustainable Homes 10 June (LC2, Swansea)	Legislation Update/Construction Law 24 June	DDA/Inclusive Access 17 June	Architecture and Project Management 1 July
Building Conservation 8 July (LC2, Swansea)	Running a Small Practice 22 July	Whole-Life Costing 4 March	CDM Regulations 9 September
Legislation Update/Construction Law 16 September (HLM, Cardiff)	Code for Sustainable Homes 30 September	Running a Small Practice 23 September	DDA/Inclusive Access 7 October
Party Wall and the Architect 14 October (National Botanic Garden of Wales)	Party Wall and the Architect 21 October	Building Conservation 21 October	Legislation Update/Construction Law 4 November
Architecture and Project Management 11 November (UWIC, Cyncoed, Cardiff)	Building Conservation 25 November	Code for Sustainable Homes 18 November	Code for Sustainable Homes 2 December

**For address details of all venues please refer to page 13**

## 2009 CPD South, West and Wales Network

# Seminar fees

This CPD Network provides a structured and flexible approach tailored to meet the needs for training and development of architects and other construction professionals, giving the opportunity to build professional competence and skills.

### Season ticket

At **£405** + VAT, the subscription to the series of nine seminars brings the cost of each seminar to **£45** + VAT for RIBA members and **£55** + VAT for others (please refer to booking form on page 11).

The 2009 season ticket covers nine seminars. The following benefits are offered to all delegates who subscribe:

- One place at each of the nine events
- Documentation and refreshments at each event
- Two small practices (two or less RIBA members) can jointly purchase a season ticket
- 27 hours of accredited RIBA Core Curriculum training including the compulsory Health & Safety element.

You can join today by completing the booking form in this brochure and sending it to your local office.

### Pay-as-you-go

If you prefer to pay-as-you-go, the RIBA member price per seminar is **£55** + VAT or **£65** + VAT for others (please refer to booking form on page 12 or single flyers available separately).

### Student discounts

Students receive a price reduction on all seminars:

- 50% off for RIBA members
- 25% off for others

# Seminars

Synopsis with single flyers available separately for further details on the contents of these seminars

## RUNNING A SMALL PRACTICE AND DEVELOPING A BUSINESS PLAN

### Running a practice and establishing a strategic development plan over one/three/five years

Topics covered include:

- Types of formation – sole trader, partnership, limited liability partnership or limited company
- Marketing and getting work
- Employing staff; resources and equipment
- Budget and finances; legislation
- Resourcing and outsourcing
- External advisers and sources of help
- Bringing in new partners
- Managing growth and succession planning.

**Target Audience:** Architects who have recently set up in practice or who are looking to do so in the near future, also of interest to those planning growth of an existing practice.

#### **Speaker: Chris Askew, Architectural Consultancy**

A former Partner and Practice Manager at Feilden Clegg Bradley, Chris has wide ranging experience in architectural management. He is a Part 3 examiner at Birmingham UCE, Plymouth and Cardiff, and runs his own architectural consultancy in Bristol, combining architectural projects with providing strategic advice for other practices.

**CPD:** Practice Management; Business Administration

## BUILDING CONSERVATION

### Conservation and repair of historic buildings specifying contracts, specifications and bills of quantities

- What the builder wants from his professional team, all within the terms of an equitable contract
- Win the heart of your builder's estimator and you win yourself a happy contract. Based on many years of experience on the country's finest buildings, this talk looks at what worked well, where, what did not and why
- What do you want to do? Why do you want to do it? How do you intend to do it?

Clear answers to these questions are essential before preparing the tender documentation (Bills of Quantities, Schedules of Works, Specification of Workmanship and Materials, SMM and NBS, pre-contract consultancy and budget price, cost control during the contract, liability, responsibility and accountability).

#### **Speaker: Ian Constantinides, formerly of St Blaise**

Ian trained as a materials scientist with the Atomic Energy Authority before founding St Blaise Ltd in 1982, one of the country's leading firms working in Historic Building Repair and Conservation. Ian teaches in the UK and abroad. As a freelance consultant, he is involved in all aspects of Historic Building Repair, including The Turquoise Mountain Foundation and its regeneration of what little is left of the ancient heart of war-ravaged Kabul.

**CPD:** Construction Skills; Specification Writing and Choosing Materials

## WHOLE-LIFE COSTING

### Whole-life assessment for low carbon design

Whole-life thinking is an essential component of sustainable design. The idea is very simple: when comparing alternative designs for a construction project, don't just focus on minimizing the initial investment, but select the alternative that performs best over the building's life cycle.

A durable and efficient design is often better value than lower specification alternatives, but not always – investing more doesn't necessarily give good value. This basic principle applies equally from a cost-effectiveness or a carbon-saving perspective.

This simple idea is not straightforward to apply in practice. It is important for architects to understand the method's assumptions and limitations. Architects should press for a whole-life perspective in all design development and decision making, using common sense, experience and whole-life assessment when appropriate.

#### **Speaker: William Fawcett of Cambridge Architectural Research Ltd**

Dr Fawcett is an architect involved in research, teaching and practice. He has co-authored the book "New Generation Whole-life Costing" (with Ian Ellingham, Taylor & Francis, 2006) and edited the recent RIBA Low Carbon Design Tool on whole-life assessment.

**CPD:** Professional Context; Architectural Design

## DDA/INCLUSIVE ACCESS

### The role of Design and Access Statements in achieving an inclusive environment

Design and Access Statements are now an important recommendation for applications seeking building regulations approval. This seminar will answer many questions:

- What are Design and Access Statements, when should they be used, and what should they contain?
- How can they be used in conjunction with guidance such as the Approved Document to Part M (2004) and BS8300 to achieve accessibility and inclusion for all users whilst maximising the opportunities for creativity and design freedom?
- What is the role of the client in providing an inclusive environment?
- What role does a statement play in the management of an environment when in use?

#### **Speaker: Keith Bright of Keith Bright Consultants**

Emeritus Professor of Inclusive Environments at the University of Reading, Keith Bright is a member of the RIBA's Inclusive Design Committee, the Inclusive Environments Group and the Building Regulation Advisory Committee (BRAC), statutory advisers to Government on the Building Regulations in England and Wales. He has authored and co-authored over 100 books, articles, conference and journal papers.

This seminar is concluded with a talk by Terry Warren of jha innovation on issues related to accessibility and building regulations.

**CPD:** Professional Context; Design for Accessibility

## CDM REGULATIONS

### CDM 2007 Practical application for designers

The Construction (Design & Management) Regulations have placed significant statutory health and safety obligations on designers in the construction industry. Architects must consider the health, safety and welfare of those who construct, maintain and indeed use as a place of work. They must also take into account those who may be affected by such activities.

This lecture will focus on the practical application of this legislation and discuss just how far the architect needs to go when considering occupational health and safety. The law accepts that architects have other considerations on each project but falls short of any prescriptive methodology for design risk management.

The speaker will suggest that CDM compliance is no more than good design and an integral element of buildability and maintainability. Focusing on hazard identification examples of good design practice this event will demystify CDM and give all attendees the confidence to practically comply.

#### **Speaker: Owen Griffiths of Total CDM Solutions**

Owen Griffiths has over 20 years experience in the construction industry. His most prestigious project at present is as CDM Co-ordinator on the London 2012 Olympic Aquatic Centre working with Zaha Hadid's team.

**CPD:** Health & Safety Compulsory Subject

## ARCHITECTURE AND PROJECT MANAGEMENT

### Explore the challenges and opportunities of Project Management, its impact on the construction team and how it can be used to deliver successful projects

Project Management is becoming universal across all sectors and industries and many aspects of society. In the UK built environment it takes many forms. For architects and designers there are dilemmas of how much Project Management they should be offering and doing, and how much will or should be done by others. Through a series of practical examples and techniques, this seminar will explore:

- Why Project Management is important to architects and the construction industry
- What has to be managed and who by
- The role and characteristics of an effective Project Manager
- How and when to manage client/customer contributions and involvement
- Sources and types of (Project) Managers.

#### **Speaker: Tom Taylor of dashdot**

Tom is a design friendly Project Manager. He is a joint founder of Buro Four, principal of dashdot and a Vice-President of APM (Association for Project Management). Recent involvements include the National Tennis Centre for LTA, the Centenary Project for RADA and the Cable and Wireless College. Tom is an enthusiastic and popular speaker, lecturer, broadcaster and author.

**CPD:** Managing Projects; Project Management

# Seminars

Synopsis with single flyers available separately for further details on the contents of these seminars

## LEGISLATION UPDATE/CONSTRUCTION LAW

**A painless, sure-fire way of making sure you are completely up to date with regulatory changes in key areas**

John Miller will guide you through the recent significant changes and provide an insight into areas currently under review. The session will cover:

- Fire safety including Regulatory Reform Order, Fire Risk Assessments, building type guidance documents and means of escape for disabled people
- Disability Discrimination Acts 1995 and 2005 including latest duties, some case studies and the development of best practice
- Building Regulations covering Building Control, Sustainability.

John's informative and entertaining approach to regulatory developments will separate the facts from the flannel.

**Speaker: John Miller, FRICS, FBEng formerly of John Miller Partnership Ltd**

John Miller has 43 years experience in Building Control Surveying in both the public and private sectors. Throughout his career, he has been actively involved in the development of legislation in respect of access and facilities for disabled people.

**CPD:** Construction Skills; Statutory Requirements

## PARTY WALL AND THE ARCHITECT

**This seminar covers the Party Wall Act 1996 in particular:**

- Where the statute applies to building works
- How to serve valid notices and awards
- What jurisdiction Party Wall surveyors have
- Implications for designers with regard to the Act
- Party Wall issues such as easements.

**Speaker: David Reynolds of Drivers Jonas LLD**

David Reynolds has experience in a wide variety of property related matters. At Drivers Jonas, he deals with neighbourly disputes. These include considering lighting levels in proposed residential accommodation under the British Standard, analysing daylighting and sunlighting levels under planning legislation, advising on rights of light issues, acting on party wall matters under the Party Wall Act 1996 and dealing with other issues such as scaffolding, crane trespass and means of escape.

**CPD:** Managing Projects; Procurement and Building Contracts

## CODE FOR SUSTAINABLE HOMES AND SUSTAINABLE DESIGN

**The Welsh Assembly Government has requested that all housing built on their land or with their finances must meet the Code for Sustainable Homes Level 3 and Level 4 as soon as possible**

Architects have a key role to play in helping developers meet the Code for Sustainable Homes. This workshop explains how the Code works and is assessed, and how design affects the achievement of the standard. It primarily focuses on how architects can meet the requirement to improve the housing performance above Part L. The speaker also provides examples and guidance on methodologies that designers can use to deliver low energy houses covering issues such as air tightness, thermal bridging and U values.

**Speaker: Nick Tune of BRE**

The BRE in Wales, set up by Nick Tune in 2005, has developed a close working relationship with all key main construction bodies in Wales including the Welsh Assembly Government, Constructing Excellence and the Housing Associations. Nick is involved in environmental consultancy on BREEAM and Low Carbon Building Design, sustainable procurement and the delivery of a research programme monitoring and measuring construction waste for new build projects.

**CPD:** Professional Context; Sustainable Architecture

## 2009 CPD South, West and Wales Network

# Season ticket booking form

I wish to become a member of the RIBA 2009 South, West and Wales CPD Network

### SEASON TICKET FEES (9 seminars)

**RIBA members £405 + VAT = £475.87**

**Others £495 + VAT = £581.62**

**Student discounts** – Students receive a price reduction on all seminars:

- 50% off for RIBA members
- 25% off for others

I enclose a cheque for £ \_\_\_\_\_

made payable to \_\_\_\_\_

(your RIBA region – South, Wessex, South West – or RSAW)

First and Last Names \_\_\_\_\_

Practice/Company \_\_\_\_\_

Address \_\_\_\_\_

Postcode \_\_\_\_\_

Telephone \_\_\_\_\_

Email \_\_\_\_\_

### Booking conditions

- Refunds cannot be made, but substitutes are accepted at any time. Please inform your own administrator.
- VAT receipts will be sent to you with a confirmation letter and a map/directions once the booking form and payment have been received.
- Exchanges to another location will incur a £10 + VAT administration fee to the host area to which you are transferring.

If you know you will not attend ALL 9 seminars in your host area, please circle your exact choices here today to avoid a transfer charge later.

dd/mm

HOST	RSAW	SOUTH	SOUTH WEST	WESSEX
<b>TOPIC</b>				
BCONS	08/07	25/11	21/10	01/04
CDM	08/04	02/06	24/02	09/09
CSH	10/06	30/09	18/11	02/12
DDA	25/02	29/04	17/06	07/10
LEGAL	16/09	24/06	22/04	04/11
PWALL	14/10	21/10	18/03	03/06
APM	11/11	25/03	20/05	01/07
SPRAC	11/03	22/07	23/09	06/05
WLCOST	13/05	14/05	04/03	05/03

## 2009 CPD South, West and Wales Network

# Pay-as-you-go booking form

I am not a member of the RIBA 2009 South, West and Wales CPD Network and wish to use the pay-as-you-go scheme. I have marked the seminar(s) I will be attending.

### PAY-AS-YOU-GO FEES (per seminar)

**RIBA members £55 + VAT = £64.62**

**Others £65 + VAT = £76.37**

**Student discounts** – Students receive a price reduction on all seminars:

- 50% off for RIBA members
- 25% off for others

I enclose a cheque for £ \_\_\_\_\_ for \_\_\_\_\_ seminars

made payable to \_\_\_\_\_

(your RIBA region – South, Wessex, South West – or RSAW)

First and Last Names \_\_\_\_\_

Practice/Company \_\_\_\_\_

Address \_\_\_\_\_

Postcode \_\_\_\_\_

Telephone \_\_\_\_\_

Email \_\_\_\_\_

### Booking conditions

- Refunds cannot be made, but substitutes are accepted at any time. Please inform your own administrator.
- VAT receipts will be sent to you with a confirmation letter and a map/directions once the booking form and payment have been received.
- Exchanges to another location will incur a £10 + VAT administration fee to the host area to which you are transferring.

For pay-as-you-go, please circle the appropriate cell(s) in the schedule below to book your chosen seminar(s).

dd/mm

HOST	RSAW	SOUTH	SOUTH WEST	WESSEX
BCONS	08/07	25/11	21/10	01/04
CDM	08/04	02/06	24/02	09/09
CSH	10/06	30/09	18/11	02/12
DDA	25/02	29/04	17/06	07/10
LEGAL	16/09	24/06	22/04	04/11
PWALL	14/10	21/10	18/03	03/06
APM	11/11	25/03	20/05	01/07
SPRAC	11/03	22/07	23/09	06/05
WLCOST	13/05	14/05	04/03	05/03

# 2009 CPD South, West and Wales Network

## Venues

### RSAW

For 25/02 and 16/09 seminars

#### **HLM Office**

Greyfriars House  
Greyfriars Road  
Cardiff  
CF10 3AL

For 11/03 and 14/10 seminars

#### **The National Botanic Garden of Wales**

Llanarthne  
Carmarthenshire  
SA32 8HG

For 08/04 and 11/11 seminars

#### **University of Wales Institute Cardiff (UWIC)**

Cyncoed Road  
Cardiff  
CF23 6XD

For 13/05, 10/06 and 08/07 seminars

#### **LC2**

Oystermouth Road  
Swansea  
SA1 3ST

### South

#### **The Business Centre**

100 Longwater Avenue  
Green Park  
Reading  
RG2 6GP

Tel 0118 945 0000  
[www.businesscentre100.co.uk](http://www.businesscentre100.co.uk)

### South West

#### **Reed Hall**

University of Exeter  
Streatham Drive  
Exeter  
EX4 4QR

Tel 01392 725 219  
[www.exeter.ac.uk/reedhall](http://www.exeter.ac.uk/reedhall)

### Wessex

#### **Armada House Conference & Events Centre**

Armada House  
Telephone Avenue  
Bristol  
BS1 4BQ

Tel 0117 915 2600  
[www.armadahouse.co.uk](http://www.armadahouse.co.uk)

## 2009 CPD South, West and Wales Network

# Partners contact details

A partnership between RSAW, RIBA South, South West and Wessex delivering a common CPD Core Curriculum programme

### Royal Society of Architects in Wales

Sophie Gibbs  
Bute Building  
King Edward VII Avenue  
Cathays Park  
Cardiff  
CF10 3NB

T 02920 874754  
F 02920 874926  
E [rsaw@instriba.org](mailto:rsaw@instriba.org)

Change of address in January 2009.  
New contact details to be advised.

### RIBA South

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Reading  
RG1 5AQ

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E [riba.south@instriba.org](mailto:riba.south@instriba.org)

### RIBA Wessex and South West

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F TBC  
E [riba.wessex@instriba.org](mailto:riba.wessex@instriba.org)  
E [riba.southwest@instriba.org](mailto:riba.southwest@instriba.org)

## 2009 CPD South, West and Wales Network

# About the partners

### RSAW

The Royal Society of Architects in Wales (RSAW) is the voice of the Royal Institute of British Architects in Wales.

Covering a large geographical area from our base in Cardiff, we provide support for members across the Principality through low-cost, professional CPD delivered by a range of high quality speakers at centres in Cardiff, Swansea, Carmarthen, Aberystwyth and Llandudno. We also offer a mail order outlet for architectural publications and contracts to members and the public.

Our annual award schemes recognise outstanding architecture and culminate in the RIBA Stirling Prize. In Wales, we co-ordinate the Welsh Housing Design Awards, the RIBA Awards and support the Royal National Eisteddfod with the delivery of the Eisteddfod Architecture Medal and student scholarship. Our core programme is complemented by local events organised by volunteer members in branches throughout Wales.

We are the champion for architecture and for a better environment. Working with the Welsh Assembly Government, the Design Commission for Wales, and the 22 unitary authorities, we ensure that good design remains on the agenda for everyone on every day.

### RIBA South

The South region provides an abundance of services on behalf of members, the public as clients and users of architecture, government as legislators and the construction industry, partners with whom we work. With 1669 chartered members, 251 practices and 729 student members and a large geographic spread we are one of the larger regions within the UK.

Based on the Reading University campus the region delivers high quality and cost effective CPD, Conferences, lectures and exhibitions. Events are carefully tailored to ensure the delivery of relatable topics that recognise relevant demands placed upon the profession.

The RIBA South Office administers three award schemes: RIBA Awards, RIBA South Conservation awards and Student Awards from both schools of architecture within the region. Recognition of award winners by way of an awards celebration and a travelling exhibition that travels throughout the region takes place on an annual basis.

Aided by our special interest groups, planning, conservation and green group the region is committed to developing external relationships with government and others within the built environment to promote architectural excellence with the South Region.

### RIBA Wessex and South West

The two RIBA regions in the South West provide membership services to 2000 chartered architects across one of the largest geographical regions in the UK, from office locations at Bristol and Exeter.

The regional office delivers a comprehensive publications service and good quality, low cost CPD to members, and offers guidance for the public seeking to appoint a chartered architect or practice.

The region runs three awards schemes to raise the profile of architecture in the South West, through the RIBA Town & Country Design Awards, RIBA Awards, and Arnold Sayers Housing Design Awards.

Regional policy and spatial strategy form an essential part of the region's external relationship building, as well as forging cultural partnerships to ensure good design is embedded as part of the political and social fabric of the South West.

This CPD Network is  
generously sponsored by



**Royal Society of Architects in Wales**

T 02920 874754

E [rsaw@inst.riba.org](mailto:rsaw@inst.riba.org)

W [www.architecture-wales.com](http://www.architecture-wales.com)

**RIBA South**

T 0118 987 4900

E [riba.south@inst.riba.org](mailto:riba.south@inst.riba.org)

W [www.architecture.com](http://www.architecture.com)

**RIBA Wessex and South West**

T 0844 800 2767

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W [www.architecture.com](http://www.architecture.com)