

CDM COORDINATORS FOUNDATION COURSE BOOKING FORM AND FEES

All fees include Vat.	
Early Bird Saver:	£446.50 (RIBA) £470.00 (other)
Bookings after 11/4/08 (Bristol) or 30/5/08 (Plymouth):	£470.00 (RIBA) £493.50 (other)

Locations (please tick) Bristol; 23, 24, 25 April 2008 []
Plymouth, 11, 12, 13 June 2008 []

IMPORTANT: You must attend all three days if you wish to receive the CPD Certificate of Attendance for use as a CDM Coordinator on low to medium risk projects.

I enclose a cheque for £_____._____ made payable to **RIBA**

Name(s) _____

Address _____

Post Code _____ Tel No _____

Vegetarian Yes / No (If Yes, do you eat fish? Yes / No)

Please copy and return the booking form to:

RIBA, 12c Church Farm Business Park, Corston, Bath BA2 9AP
Tel: 0844 800 2767 Fax: 01225 874422
Email: jon.watkins@inst.riba.org

RIBA Core Curriculum;
15 hrs formal CPD
Compulsory Subject: Health & Safety (min. 2 hrs)
Construction Skills: Statutory requirements



Royal Institute of British Architects

Wessex & South West

CDM COORDINATORS FOUNDATION COURSE

CONSTRUCTION SITE SAFETY AWARENESS THE CONSTRUCTION (DESIGN & MANAGEMENT) REGULATIONS

A series of three modules over three days which will provide a foundation course for construction professionals who:

- intend to assume the role of CDM Coordinator on low to medium risk projects
- require a working knowledge of the CDM regulations 2007
- wish to expand their awareness of construction site safety

23, 24, 25 April 2008, Grasmere Court Hotel, Keynsham nr Bristol

11, 12, 13 June 2008, Plymouth (*venue tbc*)

PROGRAMME

CDM REGULATIONS AND CDM COORDINATOR COURSE

Can the Lead Designer also be the CDM Co-ordinator? Who prepares the Safety Plan and Safety File? What do they contain? What is the role of the Health and Safety Executive? What are the liability implications for the Designer and the CDM Co-ordinator? What other Health & Safety legislation applies? How does one deal with hazardous processes and materials? How does one gain adequate knowledge of H&S matters in order to take on the role of CDM Co-ordinator?

A foundation course of three modules over three days designed to answer all those questions, which explains the requirements of the CDM Regulations with the emphasis on the practical needs of the design team and culminating in the further knowledge required to take on the role of the CDM Co-ordinator.

Module One: Construction Site Safety Awareness (full day)

Module Two: CDM Regulations and the current situation
The CDM Co-ordinator's Duties (full day)

Module Three: The Health and Safety Plan and Health and Safety File (full day)

There are 25 places available on each module/day

Attendance at all three modules is compulsory if you wish to take on the role of CDM Co-ordinator on low and medium risk projects. Those attending all three modules will be given a Certificate of Attendance at a recognised RIBA CPD Course for CDM Co-ordinators which may be used for insurance purposes. Modules One and Two are open to those who wish to gain a greater knowledge of Health and Safety and the CDM Regulations.

TUTOR

John Heath is the Principal Health and Safety Advisor and Managing Partner of Morgan Safety Services. He is a Fellow of the Society of Operations Engineers, a Fellow of the Institute of Plant Engineers and a member of the International Institute of Risk and Safety Management. John has undertaken all of the Roles under CDM on Projects ranging from £100k to £120m and has lectured on CDM since 1994.

MODULE ONE (10.00 - 5.00pm)

CONSTRUCTION SITE SAFETY AWARENESS

Communicating the Safety Message and the health and safety risks of construction, accidents and risk causation - falls, entrapment, moving vehicles, falling materials, electrical hazards, dust and noise, toxic substances, manual handling, dermatitis.

Review of the Health and Safety at Work Act 1974. Control of Substances Hazardous to Health Regulations 2002. Management of Health and Safety at Work Regulations 1999 including risk assessment. Workplace Regulations 1992. Provision and Use of Work Equipment Regulations 1992. Personal Protective Equipment Regulations 1992. Manual Handling Regulations 1992. Electricity at Work Regulations. Overview of other relevant regulations - eg Asbestos, Abrasive Wheels Regulations; Scaffold Regulations; Lifting Appliances; Confined Spaces; Accident Reporting; Manager's Role and Responsibilities.

MODULE TWO (10.00 - 5.00pm)

CDM REGULATIONS AND THE IMPLICATIONS TO THE INDUSTRY

The European Dimension; The British Answer.

CDM Overview; Client Duties; Principal Contractor's Duties; Duties of the Designer; responsibilities and liabilities. Avoiding and reducing risk in the balance of design considerations.

THE CDM Co-ordinator

Appointment, co-ordinating role, duties and liabilities. Assessing the allocation of resources by designers and contractors. Assessing prospective principal contractor's proposals. The legal implications.

MODULE THREE (10.00 - 5.00pm)

THE HEALTH & SAFETY PLAN AND THE HEALTH & SAFETY FILE

The requirements and practical example of the Health and Safety File. Requirements and practical example of the Health and Safety Plan. Responsibilities for the Health and Safety Plan.

Planning Supervisor's input to Health and Safety Plan. Insurance Issues.