

Conference booking form

I would like to register the following delegate(s)

	Delegate 1	Delegate 2
First name	<input type="text"/>	<input type="text"/>
Surname	<input type="text"/>	<input type="text"/>
Job title	<input type="text"/>	<input type="text"/>
Contact Name	<input type="text"/>	
Company Name	<input type="text"/>	
Address	<input type="text"/>	
	<input type="text"/>	
Postcode	Telephone	<input type="text"/>
Signature	Fax	<input type="text"/>
	Email	<input type="text"/>

Full delegate rate is £399 plus 19.6% French VAT (£78.21). Total payable £477.21. We are obliged by French law to levy VAT at 19.6%, but you should be able to reclaim this if you are registered for VAT in the UK. This covers the lunches on both days and the two evening drinks receptions. Travel and accommodation are not included. There are 50 assisted places available at £99 + £19.40 French VAT (£118.40) for architects under 30. For details of how to apply see the page of this brochure that explains the conference theme.

Helpful information for delegates

Travel to Paris

Eurostar is the easiest and greenest way to get to Paris and fares start at around £100 return. Many budget airlines operate flights to Paris. Delegates are advised to book early as the prices go up nearer the time of the conference. Getting around Paris is easy on the Metro and tickets are very cheap compared to London.

Accommodation

The organisers have block booked a selection of accommodation close to the venue – ranging from low cost budget facilities to swish designer hotels. Special discounted rates are available at these and full details will be forwarded to you when you book your conference place.

Please select your preferred payment option below:

I enclose my cheque for £ Payable to: **CMP Information**

Debit my: Access/Visa/Mastercard (Please delete as necessary)

Card No:

Expiry Date:

(Note: If paying by personal credit card please supply home address)

Please invoice my Company

Please note that payment must be made in full before the conference. This means that we can only process bookings that require us to issue invoices until 25 September 2007. For bookings made after this date you must either enclose a cheque or provide credit card details. In exceptional circumstances we may be able to process bookings via an electronic bank transfer. If you wish to pay this way call 01252 781178.

Please note that we can only accept payment by cheques up to one week before the event – i.e. for bookings that arrive by 18 October 2007.

Cancellation policy: Notice of cancellation must be made in writing to: RIBA Conference, Createvents, Sandy Farm Business Centre, Sandy Road, Farnham, Surrey GU10 1PX
• 30 days notice or more before the event (before 27 September); full refund given
• Less than 30 days' notice (28 September onwards); no refund will be made

Data protection: CMP Information may from time to time send relevant updates about events and other CMP Information products or services. Your email will not be passed to third parties. By providing your email address you consent to being contacted by email for direct marketing purposes by CMP Information.

Information you supply to CMP Information may be used for publication (where you provide details for inclusion in our directories or catalogues and on our websites) and also to provide you with information about our products or services in the form of direct marketing activity by phone, fax or post. Information may also be made available to third parties on a list lease or list rental basis for the purpose of direct marketing. If at any time you no longer wish to (i) receive anything from CMP Information or (ii) have your information made available to third parties, please write to the Data Protection Co-ordinator, Dept RLA743, CMP, FREEPOST LON 15637, Tonbridge, TN9 1BR or Freephone 0800 279 0357.

Study tours

At the time of going to press these tours were still being finalised and therefore the buildings and itinerary may change a little between now and the conference. Please tick which tour(s) you would like to receive more information on. We will invoice you for these later, once we know we have enough numbers to make each tour viable. Please indicate how many places you would like to reserve on each tour.

Tour 1 – An introduction to Paris

Thursday 25 October 14.00-18.00

Price £35 + VAT (£6.86) – Total £41.86

Tour 2 – Musée du Quai Branly

Friday 26 October 16.00-18.00

Price £25 + VAT (£4.90) – Total £29.90

Tour 3 – La Défense

Friday 26 October 16.00-19.00

Price £25 + VAT (£4.90) – Total £29.90

Tour 4 – An introduction to Paris

Saturday 27 October 15.00-19.00

Price £35 + VAT (£6.86) – Total £41.86

Tour 5 – Musée du Quai Branly

Saturday 27 October 15.00-18.00

Price £25 + VAT (£4.90) – Total £29.90

Tour 6 – La Défense

Saturday 27 October 15.00-19.00

Price £25 + VAT (£4.90) – Total £29.90

Tour 7 – Bercy Village

Saturday 27 October 15.00-18.30

Price £25 + VAT (£4.90) – Total £29.90

Tour 8 – The best new buildings on the edge or near to Paris

Sunday 28 October 9.30-18.00

Price £60 + VAT (£11.76) – Total £71.76

Tour 9 – An homage to Le Corbusier

Sunday 28 October 9.30-18.00

Price £80 + VAT (£15.68) – Total £95.68

RETURN THIS FORM TO:
RIBA Conference, Createvents,
Sandy Farm Business Centre, Sandy
Road, Farnham, Surrey GU10 1PX
Tel: 01252 781178
Fax: 01252 781175
Email:
ribaconference@createvents.co.uk