**RIBA Student Support Fund**

2019/20 Autumn Application Form

The RIBA Student Support Fund welcomes applications from students of architecture enrolled in RIBA Part 1 and 2 courses in the UK who would benefit from financial support.

The level of bursary awarded by the RIBA Student Support Fund will vary depending on the applicant’s financial need, but will not exceed £3,000 per applicant per academic year.

Before completing this form, make sure you read the RIBA Student Support Fund Guidance Notes to Applicants. Applications must be completed electronically by typing inside the tables and emailed, with all required documents, to student.support@riba.org. Incomplete applications will not be accepted.

Please type ‘RIBA Student Support Fund Application’ in the subject line of the email. Applications by post will not be accepted.

The deadline for receipt of applications is **12pm** on **Friday 22 November 2019**. Applications received after this date will NOT be considered.

All information provided will be treated in the strictest confidence.

|  |
| --- |
| For office use: |
| Reference No: | Date received: |  |

|  |
| --- |
| Section 1: Personal Details |
| First Name: | Surname: |
| Title (e.g. Mr, Ms, etc): | Date of birth: |
| Address: |
| Email: | Telephone: |
| Gender: | Nationality: |
| RIBA membership number:(RIBA Student Membership is [free](https://www.architecture.com/join-riba)) | For non-UK students, date of entering the UK: |
| Marital Status: Single[ ]  Married/Civil Partnership[ ] Divorced[ ] Living with partner[ ] Other (please specify) |

|  |
| --- |
| For office use: |
| Reference No: | Date received: |  |

|  |
| --- |
| Section 2: Previous Financial Support |
| Have you applied to your University or elsewhere for financial support?Yes [ ]  No [ ]  | If yes, please state if successful and give details: |
| Have you applied for financial support from the RIBA in the past? Yes [ ]  No [ ]  Was your application successful?Yes [ ]  No [ ]  | If yes, which funding scheme and when: |

|  |
| --- |
| Section 3: Current course details |
| I am a Part 1 student [ ] Year of study1 [ ]  2 [ ]  3 [ ]  | I am a Part 2 student [ ] Year of study1 [ ]  2 [ ]   |
| Course name: |
| University:        |
| Full-time [ ]  Part-time [ ]  |

|  |  |  |
| --- | --- | --- |
| Section 4: Academic and employment history | Start date | End date |
|  |  |  |

|  |
| --- |
| Section 5: Financial Information - Income |
| Your income for 2019/20 | **Per academic year** | Per month |
| Maintenance Loan  |  |  |
| Maintenance Grant |  |  |
| University bursary |  |  |
| Income from parents or other benefactors (please state who the income is from) |  |  |
| Other scholarships/grants/loans (please state details)  |  |  |
| Earnings from any form of employment |  |  |
| Savings or investments  |  |  |
| Any other income  |  |  |
| Total for academic year: |  |

|  |
| --- |
| Section 6: Financial Information - Expenditure |
| Your expenditure for 2019/20 | **Per academic year** | Per month |
| Tuition Fees (only state these if you are self-funding and not receiving a tuition fee loan from Student Finance) |  |  |
| Rent/Mortgage |  |  |
| Transport |  |  |
| Other living costs (utility bills and food) |  |  |
| Course costs excluding field trips (such as books, materials, printing, etc) |  |  |
| Field trips |  |  |
| Medical and prescription costs |  |  |
| Other (please give full details) |  |  |
| Any other expenditure  |  |  |
| Total for academic year: |  |

|  |
| --- |
| Section 7: Reasons for applying for a bursary  |
| In no more than 500 words, explain why you are applying to the RIBA Student Support Fund. Tell us about your current needs and circumstances, and why it is necessary for you to seek financial support. |
| How do you intend to use the bursary if you are successful? Please provide a brief financial plan for the rest of this academic year indicating the **bursary amount** you hope to receive and how this money would help you. |
| Use this section to provide any additional information that supports your application. |

|  |
| --- |
| Section 8: Other Supporting Documents |
| Please ensure you provide photocopies or scanned copies of the following supporting documents:* Evidence of your financial situation outlined in Sections 5 and 6

(Please see the ‘RIBA Student Support Fund\_Guidance Notes 2019-20\_Autumn Term’ for details of what you need to provide)* Evidence of your date of birth (e.g. photocopy of driving licence or passport)
* Proof of enrolment in your current course (e.g. photocopy of student card or letter from your registrar)
 |

|  |
| --- |
| Section 9: Applicant’s declaration  |
| I declare that the information provided in this application form is, to the best of my knowledge, correct in every respect.Signature: Date:(I agree that my typed signature replaces, in this context, my written signature) |