**RIBA Part 2 Bursary 2021**

Application form

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| *(RIBA to complete)* | | |
| Reference No: | Date received: |  |

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| Section 1: Personal Details | |
| First Name: | Surname: |
| DOB: | |
| Current address: | |
| Email address: | |
| Telephone number: | |
| RIBA membership number:  (RIBA Student Membership is [free](https://www.architecture.com/join-riba)) | |

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| Section 2: Course details |
| If you have been accepted onto your preferred RIBA Part 2 course, please provide the name of the University below. If you have not decided where you are doing your Part 2, please list your first and second options and the status of your application. |
| Accepted university or list of first and second options: |
| Please confirm which mode of study you plan to take?  Full-time  Part-time |

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| Section 3: Academic and employment history | Start date | End date |
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| Section 4: Financial information - funding your studies |
| Have you applied, or are you planning to apply, for funding from Student Finance (England/Wales/NI) or SAAS?  Yes  No |
| If you answered ‘yes’ and you have received a response from Student Finance (England/Wales/NI) or SAAS with your confirmed entitlement, please list this in the relevant boxes in Section 5 below.  If you answered ‘yes’ and you have not received a response yet, please note ‘application pending’ in the relevant boxes in Section 5 below.  If you answered ‘no’, please explain the reason why. If you are an EU or International student and are receiving government funding from your home country, please provide details here and list in the relevant box in Section 5: |
| Have you applied, or are you planning to apply, for any other bursaries, scholarships, or grants?  Yes  No  If you answered ‘yes’ please provide details below: |

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| Section 5: Financial information – planned income   * Please provide estimated calculations for the length of the academic year (September 2021 to June 2022) and ensure you include the total for the academic year at the bottom. Monthly amounts should be entered where possible. * Not all the income listed will be applicable to you. Please write ‘n/a’ in the boxes that do not apply. | | |
| Your planned income for 2021/22 | **Per academic year (GBP)** | Per month (GBP) |
| Student Finance (England/Wales/NI) or SAAS:  Tuition Fee Loan |  |  |
| Student Finance (England/Wales/NI) or SAAS:  Maintenance Grants and Loans plus any additional grants – please provide the total amount |  |  |
| Student Finance (England): Postgraduate Masters Loan |  |  |
| (EU and International students)  Government funding from home country |  |  |
| Any other bursaries, scholarships, or grants |  |  |
| Income from parents or other benefactors |  |  |
| Earnings from any form of employment |  |  |
| Savings or investments |  |  |
| Any other income (please provide full details) |  |  |
| Total for academic year (GBP): | |  |

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| Section 6: Financial Information – planned expenditure   * Please provide estimated calculations for the length of the academic year (September 2021 to June 2022) and ensure you include the total for the academic year at the bottom. Monthly amounts should be entered where possible. * If any expenditure is not applicable to you, please write ‘n/a’ in the boxes that do not apply. | | |
| Your planned expenditure for 2021/22 | **Per academic year (GBP)** | Per month (GBP) |
| Tuition Fees |  |  |
| Rent/Mortgage |  |  |
| Transport |  |  |
| Other living costs (utility bills and food) |  |  |
| Field trips |  |  |
| Other course costs (materials, print, etc) |  |  |
| Medical and prescription costs |  |  |
| Any other expenditure (provide details) |  |  |
| Total for academic year (GBP): | |  |

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| Section 7: Personal Statement |
| Attach a statement with no more than two A4 pages that tells us, in your own words, why you would be a suitable candidate for an RIBA Part 2 Bursary.  Please consider the following questions when structuring your statement:   * What are your goals and aspirations as an architecture student? * How will this bursary help you to achieve your ambitions? * What are your greatest personal accomplishments? * What do you hope to achieve after you complete your studies? * What kind of architect do you wish to be? |

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| Section 8: Supporting Documents Checklist |
| Please ensure you have attached the following supporting documents to your application form:  Personal statement, as outlined in Section 7 above. This should be provided in a separate Word of PDF document.  Up to five pages of your design work, in PDF at high resolution.  (This may include work completed during your Part 1 or equivalent course, and any work completed during your professional experience)  Electronic copies of documents confirming your financial situation outlined in Sections 5 and 6. This should include:   * A copy of the most recent bank statement from each account that you hold   (this will give us an indication of your current financial situation, and we appreciate this  will change when you start your Part 2 course)   * Confirmation from Student Finance (England/Wales/NI) or SAAS confirming your entitlement for 2021/22 (only need to provide if applicable) * Confirmation of any other confirmed funding, including EU/International government funding; bursaries, scholarships, and grants (only need to provide if applicable)   Evidence of your date of birth (e.g. copy of driving licence or passport)  A written endorsement from either a Part 1 Tutor, a Professional Studies Advisor (PSA) or a Practice Mentor/Employer emailed directly to [student.support@riba.org](mailto:student.support@riba.org) with ‘RIBA Part 2 Application/Support Letter’ in the subject line. Details of what should be provided in the letter are available in the guidance notes. |

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| Section 9: Confirmation of endorsement from your Part 1 Tutor, Professional Studies Advisor (PSA) or Practice Mentor/Employer |
| Please provide details of the Part 1 Tutor, PSA or Practice Mentor/Employer who will be providing a written endorsement on your behalf:  Name: Position:  Email: |

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| Section 10: Applicant’s declaration |
| I declare that the information provided in this application form is, to the best of my knowledge, correct in every respect.  Signature: Date:  (I agree that my typed signature replaces, in this context, my written signature) |

Completed applications including all supporting documentation should be emailed **in one email** to [student.support@riba.org](mailto:student.support@riba.org) with the subject line ‘RIBA Part 2 Bursary Application.’

The RIBA is committed to driving equity, inclusion, and diversity within architectural education. To help us monitor and achieve this we would be grateful if you could complete the **Equal Opportunities Monitoring** form available to download from [architecture.com/part1and2bursaries](https://www.architecture.com/education-cpd-and-careers/studying-architecture/advice-on-funding-your-architectural-studies/funding-opportunities-for-students-of-architecture/riba-part-2-bursaries) and enclose with your application. This form will be separated from your application upon receipt and will not be included in the assessment process. The information provided here will be treated as confidential and will be used strictly for the purposes of monitoring equal opportunities and for no other purpose

The deadline for receipt of applications is **5pm Friday 28 May 2021.**