

Application process for consideration for the RIBA Register of Experts.

Application:

Potential applicants are required to complete a standard application form, available from the RIBA Professional Standards team at adjudication@riba.org

Assessment:

On receipt of the application, the Professional Standards team will assess the application against the standard criteria and will inform the applicant whether or not they have been successful. If required, the team may refer an application to the President's Advisory Committee on Dispute Resolution (PACDR) for consideration.

Review:

Where an applicant is unsuccessful and does not believe the reasons (i.e. a list of the criteria they do not fulfil) for the refusal are correct, then they may request that the application be referred to PACDR for review. The decision of PACDR in these matters will be final.

Timescales:

All applications will be dealt with as quickly as possible but the RIBA is not able to give definitive timescales for the assessment at this stage.

In due course, successful applicants will have their details placed on an online register to which potential clients may be directed.

Unsuccessful applicants will be required to wait one year before resubmitting an application.