|  |
| --- |
| **Royal Institute of**  **British Architects**  66 Portland Place,  London, W1B 1AD, UK  Tel: +44 (0)20 7580 5533  Fax: +44 (0)20 7255 1541  info@riba.org  www.architecture.com  Incorporated by Royal Charter No: RC000484  Registered Charity Number 210 566  VAT Registration Number 232 351 891 |

**RIBA Wren Insurance Association Scholarships 2020**

Application form

**Background**

The RIBA Wren Insurance Association Scholarships were established in 2013 as an annual scheme funded by The Wren Insurance Association Limited {“the Wren”} to support students enrolled in a RIBA Part 2 professional qualification course in Architecture in a UK higher education institution.

The Wren is an Architects’ Professional Indemnity Insurance Mutual committed to providing its insureds (the Members) with the widest possible cover that is sustainable in the long term so that all legitimate claims can be paid. It was set up over 30 years ago by and for architects who came together to share risk and technical know-how, and currently comprises 66 Members drawn from some of the UK’s largest and best-known architectural practices.

The scholarships aim to support outstanding students who have the potential to make a significant contribution in the field of architecture.

In 2020, there are five scholarships of £6,000 available to support one student each during the final year of their Part 2 studies in the UK. The winning applicants may also be offered the opportunity of being mentored by one of the Members of the Wren for the duration of the scholarship period.

**Eligibility and selection**

Applicants must:

* have graduated from a RIBA Part 1 professional qualification course in Architecture in a higher education institution in the UK, and
* at the time of application, be enrolled in a RIBA Part 2 professional qualification course in Architecture in a higher education institution in the UK and be starting the final year in September 2020.

The assessment panel will use the following criteria to select successful applicants:

* The academic and non-academic achievements of the applicant to date
* The future potential of the applicant, as demonstrated by their academic intentions, their achievements during their Stage 1 Professional Experience, any other relevant experience, and their aspirations for their future career
* How the applicant believes that the scholarship will have a positive effect on their academic and professional ambitions.

In the case of two equally good applications, preference will be given to applicants who are RIBA members.

Employees of the RIBA, employees of the Wren, and members of the RIBA Education Committee or delegated working groups responsible for the assessment of the RIBA education funding schemes are not eligible to apply for these scholarships.

**Timetable**

1. Call for applications re-launched: June 2020

2. Deadline for receipt of applications: 5pm Friday 17 July 2020

3. Shortlisting of applications: w/c 27 July 2020

4. Interview of shortlisted applicants: Late August/Early September 2020

(Please note, due to the COVID-19 pandemic, interviews may need to be held remotely via video call. If selected for an interview, further details on this will be provided.)

5. Applicants notified immediately after judging

6. The payment of each scholarship will be made in October 2020 subject to the recipient meeting the terms of the scholarship.

**Payment**

Payment of each scholarship will be made in one instalment in October 2020, subject to the recipient meeting the eligibility criteria.

**Submitting your application**

Applications must be completed electronically by typing inside the tables and emailed, with all required documents outlined in section 6 of this form and ‘Wren 2020Application’ in the subject line, to [Gillian.Harrison@riba.org](mailto:Gillian.Harrison@riba.org).

Applications by post will not be accepted.

If the file size of your supporting documents is too large to attach to an email, upload your complete application to a file transfer service (such as DropBox or Wetransfer) and email the link to [Gillian.Harrison@riba.org](mailto:Gillian.Harrison@riba.org). Please include your full name in the email.

The deadline for receipt of applications is **5pm** on **Friday 17 July 2020**. Applications received after this date will NOT be considered.

All information provided will be treated in the strictest confidence.

**Application Form**

|  |  |  |
| --- | --- | --- |
| **For office use:** | | |
| Reference No: | Date received: |  |

|  |  |
| --- | --- |
| **Section 1: Personal Details** | |
| First Name: | Surname: |
| Title (e.g., Mr; Ms, etc): | Date of birth: |
| Address: | |
| Email: | Telephone: |
| Gender: | Nationality: |
| Marital Status:  Single☐Married/Civil Partnership☐Divorced☐Living with partner ☐  Other (please specify) | |
| RIBA membership number:  (RIBA Student Membership is [free](https://www.architecture.com/join-riba)) | |

|  |  |
| --- | --- |
| **Section 2: Financial Information** | |
| Have you applied for financial support from the RIBA in the past?  Yes ☐ No ☐  Was your application successful?  Yes ☐ No ☐ | If yes, which funding scheme and when: |
| Have you applied, or do you intend to apply, for any additional scholarships or grants (excluding Student Finance)? Please specify:  What was the outcome of your application(s), or when do you expect to receive a decision? | |

|  |
| --- |
| **Section 3: Academic Background** |
| Higher Education Institution where you are enrolled in your Part 2: |
| Full-time ☐ Part-time ☐ |

|  |  |  |
| --- | --- | --- |
| **Section 4: Academic and Employment History**  **(starting with the most recent first, and including where you completed your Part 1)** | **Start date** | **End date** |
|  |  |  |

|  |
| --- |
| **Section 5: Personal Statement** |
| Attach a statement on no more than one A4 page that tells us, in your own words, why you would be a suitable candidate for an RIBA Wren Insurance Association Scholarship.  The personal statement should have two parts:   1. Explain how being awarded the scholarship would have a positive effect on your education and career ambitions and address any financial needs that you may have. 2. Explain what you hope to achieve during your studies and your aspirations for your future career. |

|  |
| --- |
| **Section 6: Supporting Documents** |
| Please ensure you have attached the following supporting documents to your application form:   * Up to five pages of your design work (in a PDF at high resolution to be printed in A3 size for assessment). Any more than five pages will not be accepted. * Proof of enrolment in your current course (e.g. copy of student card or letter from your registrar). * A letter of endorsement written by your current Year/Studio Tutor, commenting on your academic performance to date, and providing evidence of your commitment to your studies and potential contribution to the profession. * If you have concluded your Stage 1 Professional Experience, you are strongly encouraged to submit an additional letter of endorsement written by your Professional Studies Advisor (PSA) or your Practice Mentor/Employer, providing details of your employment/experience and examples of your performance to date. * Evidence of your date of birth (e.g. copy of driving licence, ID card, or passport) |

|  |
| --- |
| **Section 7: Applicant’s declaration** |
| I declare that the information provided in this application form is, to the best of my knowledge, correct in every respect. I agree that my typed name below replaces, in this context, my written signature.  Signature:  Date: |