FORM OF APPLICATION FOR APPOINTMENT OF A PERSON TO ACT AS MEDIATOR

I/We hereby apply to the RIBA for the appointment of a person to act as mediator and enclose a cheque (made out to “Royal Institute of British Architects”) for the Administration Fee of £150 plus VAT. On receipt of payment, a receipted invoice will be sent directly to the applicant.

STATEMENT OF PARTICULARS
Name and address of applicant: Name and address of other party:

Telephone: Telephone:
Fax: Fax:

Signed*:…………………………………………….. Signed* …………………………………………...

Date ………………………………………………. Date …………………………………………………..

Brief outline of the matter in dispute:
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Where the dispute has arisen (location):  ............................................................................

* The name of a signatory must be legibly printed under the signature and the signatory if not the applicant must be authorised to sign on behalf of the applicant.

DISCLAIMER
The RIBA, its servants or agents, shall not be liable for anything done or omitted in respect of this application unless the act or omission is shown to have been in bad faith and shall not be liable for anything done or omitted by any person nominated, his servants or agents, whether in the discharge or purported discharge of his functions as mediator or otherwise.